The new printer on the 5th floor is installed and working.

Model: Xerox C325
IP Address: 130.85.132.228

To install on Window PC:
(Mac users are on your own)

Go to Settings.
Go to Printers and Scanners
Add Printer
Scroll down. Click on *The Printer that I want isn't listed*
Add a printer using an IP address or hostname
Change Device type to *TCP/IP Device*
Enter the IP Address **130.85.132.228**
Choose Xerox and then choose **Xerox Global Print Driver PS**
The driver should install and be ready to use.

This printer also can scan to email. I have contacted network services to set up this feature. I'll let you know when this is ready.

Let me know if you have any questions.

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